

Job Name: EzeScan Archiver – Zone Redaction Demo

Description:

This Job uses ICR to extract the Surname, and then Credit Card Number from the sample images provided. When an image is submitted, the Credit Card number on the image is redacted. The image is converted into a PDF file, and then the file is uploaded to the EzeScan Archiver. This job requires the EzeScan PRO, KFI, ICR, and Upload modules.

Compatibility:

EzeScan 4.2.66 or higher

Installation Instructions:

Copy Sample Document(s)

- Copy the file "ICR OMR Demo - Direct Debit Form.tif" from the Scan Original folder into the folder

C:\Program Files\Outback Imaging\EzeScan 4.2\Samples

Note: If you are planning on scanning the image then open the above file and print it. When scanning it is recommended to scan the documents at a resolution of 300 DPI.

Import Sample Configuration

- Open EzeScan and select the Admin menu > Settings Backup > Import option.
- Click the ... button and browse to the "EzeScan Archiver – Zone Redaction Demo.cfg" file.
- Select Import All Items Below.
- Tick the KFI Templates option.
- Click the Import button.
- When the import has finished click the Close button.

Configure the Job settings

- Select the Admin menu > Job option.
- Select "EzeScan Archiver – Zone Redaction Demo" from the Job Type drop down list.

Note: To use a TWAIN or ISIS scanner with this Job, configure the Scan Tab settings for your scanner. Or to use a network scanner with this Job, on the Import tab change the input path to where your device saves the images to. You could also select Enable Import Folder Processing option so then there will be no need to browse for the image - Import folder will pick up images in the input folder automatically.

- Click the Save button.
- If prompted to create the output directory click Yes.

- Click the Close button.

Configure the Upload settings (optional)

- Select the Admin menu > Upload option.
- Select "EzeScan Archiver – Redaction demo" from the Upload Type drop down list.
- In the Upload Properties pane specify the disc path.

This is where the Web Page and images will be saved.

Currently it is set to "C:\Archive\Redaction" (*if the folder does not exist, EzeScan will create it when the first document is uploaded*)

Create this folder structure, or click in this box then click the ... button to change the path.

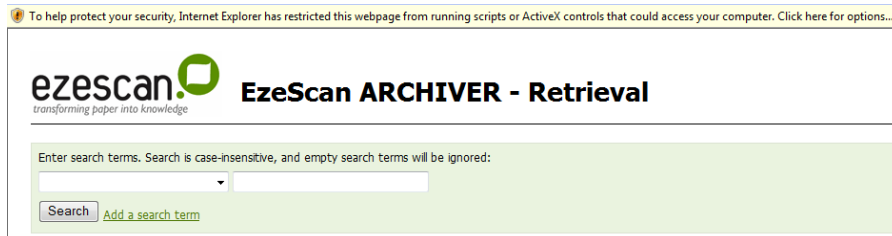
- Click the Apply button and then OK.

Operation Instructions:

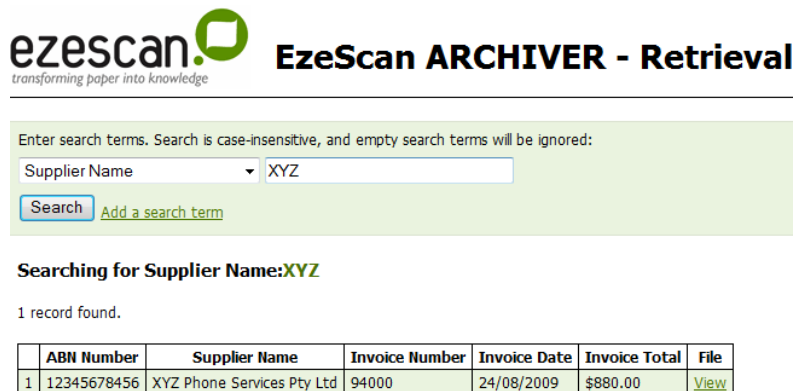
- 1) Select the Admin menu > Job option or press F6.
- 2) Select the "EzeScan Archiver – Zone Redaction demo" Job from the drop down list.
- 3) Click the Import File Button and select the "ICR OMR Demo - Direct Debit Form.tif" file.
Note: If using a TWAIN or ISIS scanner press the Scan button instead, or the Import Folder button if using a network scanner.
- 4) The image will load into the viewer, press the F4 button. EzeScan will now perform ICR on the Surname, verify if it is correct. Press the right arrow button or Press Enter.
- 5) The image will load into the viewer, press the F4 button. EzeScan will now perform ICR on the Credit Card Number, verify if it is correct. Press the right arrow button or Press Enter.
- 6) The image will then get the credit card number redaction and then converted to a PDF file and uploaded into the EzeScan Archiver Disc path that was selected during the configuration. Repeat steps 4 to 5 until no more documents remain in the batch.

Viewing Files:

- 1) Open the "Index.html" file. This will launch the internet browser.



- 2) Click on the security warning on the top of the page and select "Allow Blocked content". Select "Yes" when prompted in the following dialog.
- 3) You will now be able to select an index field to search on using the drop-down list. Enter a value in the text box on the right and click 'Search'.



- 4) Click the "View" link to open up the PDF document.